



## 2013 City-Wide Work Plan - Second Quarter Update

### Community Vision

*The City of opportunity, the community of choice.*

### City Mission

To provide superior services that support a safe, inviting and healthy environment for our residents, businesses and guests.

#### **Strategic Goals and Objectives**

##### **1. A Community of Inviting Neighborhoods & Vibrant Business Districts**

- A. Cultivate community ownership of shared spaces.
- B. Build a broad and collaborative approach to preventing crime and increasing the sense of safety.
- C. Focus City planning and investments on creating a connected, dynamic urban environment.
- D. Use City efforts and investments to realize established visions for specific sub-areas.

##### **2. A Solid Foundation for All Tukwila Residents**

- A. Partner with organizations that help meet the basic needs of all residents.
- B. Strive for excellent education, vocational supports, and personal growth opportunities through effective partnerships and City services.
- C. Encourage maintenance, improvements, and diversity in the City's housing stock.

##### **3. A Diverse & Regionally Competitive Economy**

- A. Embrace the City's economic potential and strengthen the City's role as a regional business and employment center.
- B. Strengthen the City's engagement and partnership with the business community.

##### **4. A High-Performing & Effective Organization**

- A. Use Tukwila's Vision, Mission, and Strategic Plan to focus and prioritize City efforts.
- B. Advance Tukwila's interests through participation in regional partnerships.
- C. Continue to develop as an organization and support individual growth.
- D. Ensure City facilities are safe, efficient, and inviting to the public.
- E. Ensure the long-term fiscal sustainability of the City.

##### **5. A Positive Community Identity & Image**

- A. Improve the City's ability to build trust and work with all members of the Tukwila community.
- B. Facilitate connections among Tukwila's communities.
- C. Promote a positive identity and image of Tukwila.

#### **2013 Priorities**

- ❖ Crime Reduction along Tukwila International Boulevard (TIB)
- ❖ An Improved Environment for Community Livability
- ❖ Strengthened Financial Fundamentals
- ❖ Updated Plans and Policies Aligned with the Community's Vision
- ❖ Improved Access to City Services and Decision-Making
- ❖ Council, Staff and Partners Engaged in a Shared Commitment to the Community's Vision



## 2013 City-Wide Work Plan - Second Quarter Update

### Community Vision

*The City of opportunity, the community of choice.*

2013 PRIORITIES	DEPT(S)	STRATEGIC PLAN GOALS	STATUS AS OF JUNE 30, 2013
<b>Crime Reduction along Tukwila International Boulevard (TIB)</b>			
Implement the Crime Reduction Initiative and engage all departments in supporting crime reduction	Police	1B, 1D	<p>The Police Department acquired software to implement the “Target Hot Spots and Key Offenders” strategy. During this last quarter we began to populate the program with key offenders. We met with the city prosecutor to garner his support for this strategy as well as crime reduction in general along TIB.</p> <p>Human Resources advertised, tested, and began interviews to hire a patrol administrative assistant in support of the CRI strategy to “increase accessibility, visibility, and responsiveness.” The assistant will perform administrative tasks currently being accomplished by patrol staff. This will free up resources to spend more time in the community.</p> <p>On June 1, we assigned Sgt. Bisson to the regional P.A.T.R.O.L Auto Theft Task Force in support of our strategy to “strengthen investigations and timely arrest.” The five-person team also solicited and received grant funding to continue its operations for another year.</p> <p>Actively engaged with other departments during the monthly Hot Spots Meetings in identifying crime trends and build solutions. A sub-committee met, developed, and began to implement plans to address a particular crime issue at an apartment complex on South 158<sup>th</sup> Street.</p>
Begin Tukwila Village Construction	ED, DCD	1D	Land use applications for Tukwila Village Phase 1 and the King County Library have been submitted and we have a September design review date targeted. Developer anticipates starting site grading in January 2014.
Revitalize the Urban Renewal Area	ED	1D	Preliminary title reports are complete. Appraisals are complete and have been provided to property owners. Materials are being reviewed by staff/City Attorney and an analysis will be shared with Council for consideration and recommended next steps.
Increase bus shelter cleaning, litter pickup and graffiti removal	PW	1A, 1B, 1D	Police staff, utilizing the Neighborhood Resource Center TIB cameras, focused resources at the bus shelter on the 14400 block of TIB to reduce loitering and illegal activity. Such activity contributes to litter and graffiti.
<b>An Improved Environment for Community Livability</b>			
Restore proactive code enforcement efforts citywide	DCD, CE	1A	Continued proactive code enforcement efforts concentrating on the Tukwila International Blvd corridor and the International District along Military Road S. addressing sign code violations, business licenses, and debris. Proactive code enforcement efforts with various neighborhoods to clean up problem properties.
Streamline and strengthen nuisance ordinance and abatement process	DCD	1A, 1B	In January, 2013 the City Council amended TMC Section 8.28.030 regarding Chronic Nuisance Building or premises, and provided for an expedited abatement /civil penalties process. In the second quarter one extensive property cleanup was initiated, completed and the cost thereof has been recovered from the owners. A second abatement/ building demolition and premises cleanup is in the process. The demolition is



## 2013 City-Wide Work Plan - Second Quarter Update

### Community Vision

*The City of opportunity, the community of choice.*

2013 PRIORITIES	DEPT(S)	STRATEGIC PLAN GOALS	STATUS AS OF JUNE 30, 2013
			pending court granted authorization.
Plan for pedestrian safety improvements along Tukwila International Boulevard	PW	1B, 1C, 1D	The 60% design of mid-block crosswalk improvements at the 15000 Block of Tukwila International Boulevard is under review. Improvements should be completed in the 3 <sup>rd</sup> Quarter.
Create strategies to mitigate neighborhood impacts of freight mobility	Mayor's Office	1A	A meeting with BNSF, City staff and Council representatives took place on April 24, 2013. As a result of that meeting, staff will be bringing forward information during the 3 <sup>rd</sup> quarter to assist the full Council in determining the next steps relating to freight mobility impacts on the Allenton neighborhood.
<b>Strengthened Financial Fundamentals</b>			
City Compensation Policy	HR, Finance	4E	The compensation policy has been adopted.
Research revenues and opportunities to reduce expenditures (including impact of golf course on General Fund)	Finance	4E	The golf course 2012 financial performance was discussed and presented to the Finance and Safety Committee. A follow-up analysis of the indirect cost allocation charged to the golf course was also completed. Information on a Transportation Benefit District will be presented at the August 20, 2013 Finance and Safety Committee meeting. Other revenue enhancement opportunities will be presented to the Committee as research and analysis is completed and Committee time permits.
Evaluate viability of sewer utility funds	PW, Finance	4E	Scheduled for Utilities Committee in 3 <sup>rd</sup> Quarter.
<b>Updated Plans and Policies Aligned with the Community's Vision</b>			
Incorporate Strategic Plan Vision and aspirations into Comprehensive Plan updates.	DCD, PW	1A, 1C, 1D, 2C, 2D, 3A, 4A	The Planning Commission has forwarded recommended versions of 6 Comp Plan elements to the Council for review in the 3 <sup>rd</sup> quarter: Utilities, Capital Facilities, Transportation, Natural Environment, Shoreline and Southcenter. The elements have been updated to reflect current conditions and regulatory requirements as well as incorporating Strategic Plan guidance. They have also been edited to reduce redundancy and formatted to increase readability.
Tukwila International Boulevard Plan	DCD, ED	1D	The Transportation Corridors Comprehensive Plan Element will be refocused on the TIB corridor and updated as part of the 2014 annual amendments.
Southcenter Plan Update	DCD	1D	The environmental review of the Southcenter Plan is underway using a new tool called Transit Infill. The City will perform an upfront analysis of the development anticipated under the Plan and individual projects that conform to the Plan will not have to conduct their own SEPA analysis and will be protected from environmental appeals.
Facilities Needs Assessment	PW	4D	Kickoff meeting is scheduled for July with Phase 1 completion of needs assessment in 3 <sup>rd</sup> Quarter.
Parks, Recreation and Open Space Plan Update (PROS)	PR	1C, 2B	Public Outreach Efforts for the PROS Plan have been conducted, including questionnaire (on-line and written), Community Leader Focus Group, Education Expert Interviews, Moving Listening Sessions, and Community



## 2013 City-Wide Work Plan - Second Quarter Update

### Community Vision

*The City of opportunity, the community of choice.*

2013 PRIORITIES	DEPT(S)	STRATEGIC PLAN GOALS	STATUS AS OF JUNE 30, 2013
			Workshop. Consultant has prepared and the Technical Advisory Group is reviewing draft summaries of the Outreach pieces, Inventory Review and Analysis, and Resources Summary Report.
Revise policies for undergrounding of utilities	PW	1A	Revised policy is in draft Utilities Element of the Comprehensive Plan (Policy 12.1.33)
Establish public safety oriented sidewalk policy	PW	1A, 1B	Included as Goal 13.5 in draft Transportation Element of the Comprehensive Plan.
Implement improved and tailored public engagement strategies in all planning efforts	All Depts	5A	Staff members from various departments participate in community events such as the Teen Summer Kick-Off Festival with information about recycling, comprehensive plan changes, Police Dept. public relations, City services, human service providers, and volunteer opportunities. The City's public outreach liaison program is moving forward – documentation/recruitment/communication materials are being developed. Staff from several departments are serving on the Advisory or Development teams. The pilot project for liaisons will focus on the housing element of the City's Comp. Plan update (2014.1).
<b>Improved Access to City Services and Decision-Making</b>			
Streamline permitting process and use technology to provide better service for customers and greater internal efficiencies	DCD, IT	4A	DCD's permit center is coordinating training on and testing of TRAKiT, the new permit system software. Go Live is targeted for 4 <sup>th</sup> Quarter.
Increase public access and visibility of Councilmembers (Council video recording, other efforts)	IT	5A	Adjustments have been made for lighting and cameras in the Chambers. The dais and speaking positions are all now much more uniformly illuminated which allows a more consistent look and camera focus. The process for posting the video recordings for public viewing has been refined for expediency.
Advance the City's tools and processes for effective community engagement	Mayor's Office, IT	5A	Human Services continues to share opportunities through providers and school activities to foster relationship building. City Council meetings are now televised and broadcast live on Channel 21 and available on the City's website.
Explore online registration for Parks and Recreation Programs	PR, IT	4A	Staff has researched options available with current provider. Staff will be researching and investigating other providers in the 3 <sup>rd</sup> Quarter.



## 2013 City-Wide Work Plan - Second Quarter Update

### Community Vision

*The City of opportunity, the community of choice.*

Council, Staff and Partners Engaged in a Shared Commitment to the Community's Vision			
Establish a yearly process and procedures to align Council and staff, as well as the City's budget and annual priorities around next step in advancing the Strategic Plan	Mayor's Office Finance	5A	Priority setting, budgeting procedures and target dates have been discussed at the Executive Staff and Finance and Safety Committee meetings. An official calendar of events will be prepared in the 4 <sup>th</sup> quarter.
Engage and align staff in proactive leadership around our shared Vision and Goals	Mayor's Office	4A, 4C, 5A	High Performance Organization training was held in May and involved 36 staff members. A second session (36 employees) will take place in Sept. This training includes theory and practice of making organizational change and provides a model that departments and the City at large, can use to begin identifying opportunities for introducing positive change throughout the organization.
Improve our internal communications to ensure staff are well-informed and have opportunities to provide input	Mayor's Office	4A	Staff designed and distributed <i>Moving Forward</i> – an employee newsletter designed to share information and updates as we continue to monitor our progress on implementation of our Strategic Plan. An all employee survey was distributed to provide a baseline for understanding how employees view their own department/work group/City organization. Videos of the State of the City address, first quarter Strategic Plan update, and an overview by our training consultant were posted on the City's internal website for employees. A library of reading materials was also established so employees could check out books/videos that support our efforts in organizational change.
Develop a City Communications Plan to provide consistent and thorough communications with the public	Mayor's Office	5A	In the process of identifying communication strategies to utilize within the community, the City has reestablished the use of Twitter as a social media communication tool, and is building an official City Facebook page.
Build a stronger relationship with the school district(s)	Mayor's Office	2B	Administration and staff continue to communicate regularly with the school district to develop programs that benefit the students/families of Tukwila and familiarize them with local government.