



2013 City-Wide Work Plan - First Quarter Update

Community Vision

The City of opportunity, the community of choice.

City Mission

To provide superior services that support a safe, inviting and healthy environment for our residents, businesses and guests.

Strategic Goals and Objectives

1. A Community of Inviting Neighborhoods & Vibrant Business Districts

- A. Cultivate community ownership of shared spaces.
- B. Build a broad and collaborative approach to preventing crime and increasing the sense of safety.
- C. Focus City planning and investments on creating a connected, dynamic urban environment.
- D. Use City efforts and investments to realize established visions for specific sub-areas.

2. A Solid Foundation for All Tukwila Residents

- A. Partner with organizations that help meet the basic needs of all residents.
- B. Strive for excellent education, vocational supports, and personal growth opportunities through effective partnerships and City services.
- C. Encourage maintenance, improvements, and diversity in the City's housing stock.

3. A Diverse & Regionally Competitive Economy

- A. Embrace the City's economic potential and strengthen the City's role as a regional business and employment center.
- B. Strengthen the City's engagement and partnership with the business community.

4. A High-Performing & Effective Organization

- A. Use Tukwila's Vision, Mission, and Strategic Plan to focus and prioritize City efforts.
- B. Advance Tukwila's interests through participation in regional partnerships.
- C. Continue to develop as an organization and support individual growth.
- D. Ensure City facilities are safe, efficient, and inviting to the public.
- E. Ensure the long-term fiscal sustainability of the City.

5. A Positive Community Identity & Image

- A. Improve the City's ability to build trust and work with all members of the Tukwila community.
- B. Facilitate connections among Tukwila's communities.
- C. Promote a positive identity and image of Tukwila.

2013 Priorities

- ❖ Crime Reduction along Tukwila International Boulevard (TIB)
- ❖ An Improved Environment for Community Livability
- ❖ Strengthened Financial Fundamentals
- ❖ Updated Plans and Policies Aligned with the Community's Vision
- ❖ Improved Access to City Services and Decision-Making
- ❖ Council, Staff and Partners Engaged in a Shared Commitment to the Community's Vision



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2013 PRIORITIES	DEPT(S)	STRATEGIC PLAN GOALS	STATUS AS OF APRIL 30, 2013
Crime Reduction along Tukwila International Boulevard (TIB)			
Implement the Crime Reduction Initiative and engage all departments in supporting crime reduction	Police	1B, 1D	Actively engaged with other departments during the monthly Hot Spots Meetings in identifying crime trends Police Department is taking the lead in implementing the Crime Reduction Initiative (CRI), Strategy A: "Target Hot Spots and Key Offenders" with specific emphasis on "No- and Low-Cost Measures.". Staff is meeting regularly, creating lists of hot spots and key offenders using industry standards, and using software to easily share this information.
Begin Tukwila Village Construction	ED, DCD	1D	Design review application for the Library received 4/17/13.
Revitalize the Urban Renewal Area	ED	1D	Council adopted Ordinance 2401 on April 22, identifying 5 high crime hotels and 2 adjacent properties for acquisition using the Urban Renewal Statute. Appraisals have begun on all properties with next decision in summer. Action expected by end of year.
Increase bus shelter cleaning, litter pickup and graffiti removal	PW	1A, 1B, 1D	Public Works has hired new staff member funded from Solid Waste franchises revenues, which has resulted in significant cleaning efforts. This includes garbage collection, power washing bus shelters and graffiti clean-up.
An Improved Environment for Community Livability			
Restore proactive code enforcement efforts citywide	DCD, CE	1A	Proactive code enforcement efforts concentrating on the Tukwila International Blvd corridor to particularly address sign code violations, business licenses, and debris. All mobile food vendors city-wide have been visited, ensuring proper licenses/certifications, locations, and other requirements.
Streamline and strengthen nuisance ordinance and abatement process	DCD	1A, 1B	Updated Nuisance Ordinance completely revising the <u>Vacant Buildings, Structures and Premises</u> section to clarify and streamline the enforcement section, add definitions for "Vacant Nuisance Premises" and "Chronic Nuisance Building or Premises" and granting abatement authority to the City (under a court order) for properties which do not comply within the 30-day timeline. Also added language regulating Recreational Vehicles - parking and occupying as a dwelling unit.
Plan for pedestrian safety improvements along Tukwila International Boulevard	PW	1B, 1C, 1D	A small design contract with David Evans & Associates was executed in February as part of the annual ADA improvements project (CIP p. 17).
Create strategies to mitigate neighborhood impacts of freight mobility	Mayor's Office	1A	Staff has been in ongoing conversations with Allentown representatives regarding their concerns with the BNSF Intermodal Facility. A meeting with BNSF, City staff and Council representatives will be scheduled to take place during the 2 nd Quarter.



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Strengthened Financial Fundamentals			
City Compensation Policy	HR, Finance	4E	Human Resources, Finance and City Administration worked with the Finance and Safety Committee to create a draft Citywide Compensation policy that addresses non-represented and represented employee groups. The policy will be brought forward for adoption by the Council during the second quarter. Six major union contracts will be negotiated in 2013, starting in 2 nd and 3 rd Quarter.
Research revenues and opportunities to reduce expenditures (including impact of golf course on General Fund)	Finance	4E	Discussions are scheduled for Finance and Safety Committee. In April, Finance staff presented overview of golf fund. Additional information will be presented in 3 rd and 4 th Quarter.
Evaluate viability of sewer utility funds	PW, Finance	4E	Slated for an upcoming Utilities Committee meeting in 2 nd Quarter.
Updated Plans and Policies Aligned with the Community's Vision			
Incorporate Strategic Plan Vision and aspirations into Comprehensive Plan updates. 2013 elements include: Utilities, Capital Facilities, Transportation, Natural Environment and Tukwila International Boulevard	DCD, PW	1A, 1C, 1D, 2C, 2D, 3A, 4A	Comp Plan: Planning Commission will hold work sessions and hearings on the elements from April-July. Council will consider recommended changes August –October. Document has been streamlined and reformatted to work better online.
Tukwila International Boulevard Plan	DCD, ED	1D	The Transportation Corridors Comp Plan element will be refocused on the TIB corridor when it is reviewed in 2014. Updates to the TIB Plan will follow.
Southcenter Plan Update	DCD	1D	Transit Infill SEIS to incentivize development underway. This will eliminate the need for individual developments in the urban center to fill out SEPA checklists and protect them from appeal on environmental issues.
Facilities Needs Assessment	PW	4D	Consultant selection and negotiated contract will be brought to Finance and Safety committee in Second Quarter.
Parks, Recreation and Open Space Plan Update (PROS)	PR	1C, 2B	Consultant selected, community survey nearing launch point, preparing to assemble Focus Groups and coordinate the Community Workshops.
Revise policies for undergrounding of utilities	PW	1A	Revised policy is in draft Utilities Element (Policy 12.1.33).
Establish public safety oriented sidewalk policy	PW	1A, 1B	Included as Goal 13.5 in draft Transportation Element.



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Implement improved and tailored public engagement strategies in all planning efforts	All Depts	5A	Public Outreach Engagement Liaison program has begun with cross department participation and continued support from Forterra. The first efforts will support planning efforts for the Comprehensive Plan, PROS Plan, and Facilities Plan. The City continues active involvement with Global 2 Local, enhancing community engagement efforts. Fire/Emergency Management continues to provide CERT training opportunities, including 1 st QTR. Fire continues participation in selected public events and outreach. Tukwila Parks & Recreation continues to participate in community engagement efforts and is promoting community event participation to other City departments, community groups and service organizations. The police department's Community Relations Committee continues to proactively engage the Tukwila Community through various activities such as holiday food/gift drives, hosting a holiday, "Shop with a Cop" event, poster contests for elementary school students for "Night Out Against Crime," etc. Specifically first quarter work began on the annual "Night Out Against Crime" poster contest as well as the DARE graduation. The Police Department also actively engages with the Somali, and Bhutanese communities communicating safety strategies.
Improved Access to City Services and Decision-Making			
Streamline permitting process and use technology to provide better service for customers and greater internal efficiencies	DCD, IT	4A	Department of Community Development has continued its streamlining efforts TrakIt, New permit processing system with integrated GIS mapping will go live in October with online status checks and inspection requests. Electronic permit submittal will follow in January.
Increase public access and visibility of Councilmembers (Council Chats, other efforts)	IT	5A	Council video recording equipment installation has completed with go-live broadcast to TV21 and video streaming to website expected for May 6 meeting.
Advance the City's tools and processes for effective community engagement	Mayor's Office, IT	5A	Human Services has been participating in equity and social justice education. The City Clerk's Office continues to add high-retrieval documents to the City's Digital Records Center to supplement transparency and availability of our government to citizens. (CO) IT researched and purchased licensing for "STQRY" app for iPhones and Android devices, allowing the City to provide historical, event, and location-based information to citizens in many languages.(MM)
Explore online registration for Parks and Recreation Programs	PR, IT	4A	Staff is working with IT to research options, costs, and address issues related to integration within the existing registration system. May lead to exploring other system-wide solutions.
Council, Staff and Partners Engaged in a Shared Commitment to the Community's Vision			
Establish a yearly process and procedures to align Council and staff, as well as the City's budget and annual priorities around next step in advancing the Strategic Plan	Mayor's Office Finance	5A	Joint Council-Executive Team workshop held on March 28 which identified 2013 priorities and future priorities for 2014 to 2018. Finance Department will begin drafting budget timeline that incorporates earlier input from Council and Community.



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Engage and align staff in proactive leadership around our shared Vision and Goals	Mayor's Office	4A, 4C, 5A	<p>Executive Team members and staff members are participating in three day training on May 20-22 on high performing organizations, which focuses on implementing the goals of the strategic plan. Second training session planned for fall, 2013.</p> <p>Police and Fire Departments are both working on developing department strategic plans that align with the City's Strategic Plan, will serve as a work plan for implementing the crime prevention goals and objectives of the city strategic plan.</p>
Improve our internal communications to ensure staff are well-informed and have opportunities to provide input	Mayor's Office	4A	Staff has already begun to increase communication around the strategic plan with several outreach opportunities for the staff.
Develop a City Communications Plan to provide consistent and thorough communications with the public	Mayor's Office	5A	As part of a coordinated plan, the City has updated its website and coordinated messaging around the Strategic Plan. The new position of Government Relations Manager, which becomes full-time in May, includes a focus on coordinating communications throughout the City.
Build a stronger relationship with the school district(s)	Mayor's Office	2B	The Mayor, Council and City staff have begun more consistent outreach efforts with the School District, especially during their transition with a new Superintendent.