

Tukwila Tree and Environment Advisory Committee – Meeting Notes

Meeting 1, September 26' 2012

Committee Members in Attendance:Nancy Eklund, Christian Faltenberger, De'Sean Quinn, Stephen Reilly, Don Scanlon, David Shumate, Heidi Watters, Kathleen Wilson

Members of the Public in Attendance: Kelli Turner, Barry Crosby

Staff in Attendance: Nora Gierloff, Carol Lumb, Sandra Whiting

The meeting began at 6 pm.

Topics of Discussion:

1. Introductions of committee members and staff
2. Public comment: (Time will be set aside at the beginning of each meeting for brief public comments; the Committee is meeting in work session format, therefore, questions or comments from the public that come up during the course of the meeting should be directed to staff via e-mail or telephone calls after the meeting.)

There was no public comment

3. Housekeeping issues and operating procedures:
 - a. The December meeting will be on December 19th.
 - b. Meetings will begin at 6 pm until further notice
 - c. The committee roster with contact information will be distributed to all members
 - d. Materials for the committee will be mailed out as hard copy and by email with links to the documents on the City's website. Staff will try to have materials sent out 2 weeks before each meeting.
 - e. Meeting notes will be posted on the City's website after distribution to committee members. The meetings will also be taped – the audio file will be made available upon request.
 - f. Committee will operate by consensus, but Robert's Rules of Order will be used, if needed to move issues along. Strong minority opinions on recommendations will be forwarded on to the Planning Commission and Council.
4. Powerpoint presentation on planning authority in Washington, Committee context and role, starting point of this project, why trees and tree policies are important, next steps.
5. General discussions
 - a. Tree City USA criteria
 - b. Existing ordinances related to vegetation and sensitive areas and related to landscaping requirements and issues with their implementation.
 - c. Source of push for changes to ordinances and improvement of tree/landscaping regulations and likelihood for Council support of Committee's recommendations.
 - d. Current practices and programs in the City related to trees (plans, inventories, etc.) and relationships between City departments.

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- e. Development patterns and expectations for growth in Tukwila (housing permits, Tukwila Urban Center/Southcenter Plan, Tukwila South Master Plan)
- f. General City budget levels
- g. Next steps and future meeting topics

Action Items

1. City will provide links to the following maps for the Committee's review and use and will try to have the maps printed and mounted for the next meeting:
 - a. Comprehensive Plan
 - b. Zoning
 - c. Parks
 - d. Sensitive Areas
2. The City will provide a list of the top 5 to 10 issues that staff considers important for the Committee to consider by November 1.
3. Committee members will each develop a list of 5-10 key questions or topics they would like to explore and will send them to Carol by November 1.
4. City will provide results of previous analysis of possible locations for stream daylighting projects (as mentioned in existing Comp Plan policies).
5. City will revise/correct the meeting table (schedule and topics) that was handed out at the meeting.

The meeting closed at 8:15 pm.