



MEMORANDUM

DATE: April 2, 2013

TO: Tukwila Tree and Environment Advisory Committee

FM: Carol Lumb, Senior Planner
Sandra Whiting, Urban Environmentalist

RE: April 10, 2013 Advisory Committee Meeting

At our next meeting, we will begin the discussion of proposed landscaping and street tree goals and policies. We are providing a table that summarizes the existing City regulations related to landscaping for new development and for street trees (vegetation in the public right-of-way). Some new proposed goals related to these topics (shown in light blue) have been added to the draft urban forestry goals and policies section that is included in your packet.

The urban forestry goals and policies have been revised to reflect the Committee's input from our meeting on March 13th. The revisions also reflect meetings held internally with the technical staff advisory team that includes a representative from the Parks Department, Police, Fire and Public Works (storm water engineers). Staff will be meeting with the street operations maintenance supervisor prior to the meeting on April 10th to obtain his input, and, therefore, may recommend some additional changes during the next Committee meeting. We are providing both a marked up version of the goals and policies, as well as a clean version of the document, since the marked up version is difficult to read.

After we discuss the landscaping and street tree goals and policies, we will take up the discussion of the "happy medium" alternative related to tree retention on undeveloped properties that the Committee asked staff to prepare. We are still working on a separate memo (titled "Undeveloped Parcels") addressing this issue and will e-mail it to you by April 5, 2013.

At the March meeting, we discussed extending the meetings on April 10th and May 8th until 8:30 p.m. Because of this, we will be ordering sandwiches for dinner – if you have any dietary needs that we need to take into account (gluten free, vegetarian, etc.), please e-mail these to me ASAP.

At the March meeting, we also discussed reserving Wednesday, May 29th as a possible meeting date if needed to wrap up any remaining issues. If you weren't in attendance at the last meeting, please advise me about your availability for a May 29th meeting.

We look forward to seeing you on **April 10th**. Please call or e-mail if you have any questions in the meantime, or if you will not be able to attend the meeting.

Enclosures:

- Agenda
- Draft 3-13-13 Meeting Notes
- Table of Landscaping and Street Tree Regulations
- Revised Draft Urban Forestry Goals and Policies – two versions – 1) with track changes and 2) a clean copy with the revisions from the 3/13/13 meeting and the staff technical team input accepted.
- Tree City USA Bulletin: “How to Prevent Tree/Sign Conflicts”
- Short article entitled “Trees, Parking and Green Law, Legal Tools and Strategies for Sustainability”
- For those Committee members absent on 3/13, a copy of the handout provided by Daryl Tapio is included along with a hard copy of the letter he sent via e-mail on March 13th that was e-mailed to the Committee.

- A longer article entitled “Trees, Parking and Green Law: Strategies for Sustainability” will be **posted** on the Tree and Environment web site as it is quite lengthy.

cc: Nora Gierloff, Deputy Director, Department of Community Development
Kimberly Matej, Government Relations