



City of Tukwila

Washington

Resolution No. 1656

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, CALLING FOR THE CREATION OF A SIGN CODE ADVISORY COMMITTEE, AND CALLING FOR PUBLIC PARTICIPATION IN THE CREATION OF A NEW SIGN CODE FOR THE CITY.

WHEREAS, the City of Tukwila recognizes that signs are vital to the continued commercial success of businesses within the City; and

WHEREAS, the City's current sign code was written in 1982 and the City wishes to update its sign code to reflect current and anticipated future development patterns, as well as technological changes in the sign industry; and

WHEREAS, because a city's sign code has a significant impact upon the community, the City Council desires to include Tukwila residents, businesses and property owners in the update process; and

WHEREAS, the City Council finds that the subject of sign regulations does not readily fit the City's standing committee structure, and believes the updating process requires a special approach in order to craft an appropriate sign code for Tukwila;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Sign Code Advisory Committee. A Sign Code Advisory Committee, hereafter referred to as the "Committee," is formed to advise in the development of a new sign code for the City.

Section 2. Committee's Responsibilities.

A. The Committee shall be advisory on substantive issues related to the sign code revisions. These issues include but are not limited to types of signage, placement/location of signs, design of signs, temporary signs, off-site signs, billboards, animated/electronic/holographic signs, and non-conforming signs.

B. In consideration of time, the Committee shall not address the issues of code administration, appeals, enforcement, and non-aesthetic construction requirements of the new sign code.

Section 3. Committee Makeup.

A. The Committee shall be comprised of two Councilmembers, to be determined by the Council President; one Planning Commissioner, to be determined by the Mayor; three citizens-at-large, to be determined by the Mayor; and two business representatives, to be determined by the Mayor.

B. All Committee members shall have equal standing on the Committee. The Committee shall serve as an advisory body. General consensus should be obtained by the Committee on matters related to the new sign code.

C. A quorum of the Committee shall not be required.

Section 4. Chair. The senior Councilmember appointed to the Committee shall serve as the Chair. The Chair shall strive to be neutral and be responsible for presiding over all meetings, directing the process, and helping the Committee to arrive at consensus.

Section 5. Committee Staffing.

A. The Department of Community Development, hereafter referred to as "DCD," shall be responsible for staffing all Committee meetings. Other City Departments may be called to provide information to the Committee. DCD shall prepare issue papers, as necessary, to be presented to the Committee.

B. DCD shall have the sole responsibility of drafting the actual code language after consulting and discussing pertinent issues with the Committee.

Section 6. Record. In order to ensure that a proper record is kept, all meetings of the Committee shall be recorded by staff. All documents and items that go before the Committee shall be part of the legislative record.

Section 7. Meetings. The Committee shall strive to limit its meetings to a total of 12 meetings, with the first meeting being devoted to organization and administrative functions of the Committee. The Committee shall determine a regular meeting date, time and place. All Committee meetings shall be open to the public. The Committee and DCD shall attempt to reach out to groups that may have an interest in sign issues and invite them to observe and provide pertinent discussion on signage issues.

Section 8. Schedule. The Committee shall conclude its recommendations by September 1, 2008 (or sooner). The Committee shall have an opportunity to discuss their recommendations at a joint meeting of the City Council and Planning Commission.

PASSED BY THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, at a Regular Meeting thereof this 4th day of February, 2008.

ATTEST/AUTHENTICATED:

Jane E. Cantu
Jane E. Cantu, CMC, City Clerk

Joe Henry Duffie
Joe Duffie, Council President

APPROVED AS TO FORM BY:

Patricia B. B... ..
Office of the City Attorney

Filed with the City Clerk: 1-30-08
Passed by the City Council: 2-4-08
Resolution Number: 1656